

City of Rowlett  
Regular Meeting  
Animal Shelter Advisory Board  
Tuesday, July 10, 2012  
City Hall Conference Room  
4000 Main Street, Rowlett, Texas

Meeting Minutes

- I. Call to order  
Chairman, Dr. Lori McKelroy called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:33 pm on Tuesday, July 10, 2012. The roll call was conducted via sign in sheet. The following members were present: Dr. Lori McKelroy, Tim Pace, Mollie McCollom-Miles, Jeff Ochsner, Jeri Fontenot, Nancy Petty and Joe Tilger. City Management present was Lt. Marvin Gibbs. ASAB Alternates present were Dawna Carabajal. Council member Carl Pankratz, Mollie McCollom-Miles and Gail Fischer were absent and it was excused.
- II. Consider approving the minutes from the May 8, 2012 meeting.  
The Minutes from the May 8, 2012 meeting were passed out and board members were given time to review them. The Chairman opened the floor for comments or questions and none were made. Dr. McKelroy called for a motion to accept the Minutes as written. The motion was made by Jeri Fontenot and seconded by Nancy Petty. The motion was passed with none opposed.
- III. Election of Vice-Chairman.  
The Chairman opened the item for discussion and gave the floor to Mr. Ochsner who nominated Dawna Carabajal but it was decided that since she is an alternate it was not allowed. Therefore, Jeri Fontenot was nominated. The Chairman closed the floor for nominations and with no other nominations set forth; Ms. Fontenot was unanimously voted Vice-Chairman.
- IV. Receive update from Staff on Shelter Stats.  
The Chairman opened this item and gave the floor to Mr. Ochsner. Mr. Ochsner passed out handouts and stated that there were no big surprises except the euthanasia increased a bit due to a ringworm outbreak. Also, the shelter has been at capacity for several weeks which means an increase in euthanasia and will be reflected in the June/July report. It was mentioned that more than one member of the ASAB has heard that Rowlett is doing a great job regarding returning pets and that they are very helpful. The Chairman then closed the item from discussion and moved on to the next item.
- V. Discuss hours of operation of Animal Shelter.  
The Chairman opened this item and opened the floor to Lt. Gibbs. Lt. Gibbs stated that an in depth discussion could not be performed but the existing hours of the shelter could be discussed. The Lieutenant then stated that the hours of the shelter are 10:00 a.m. to 5:00 p.m. Monday through Friday and 12:00 p.m. to 5:00 p.m. on Saturday. A discussion commenced that sometimes the shelter opens later due to staffing issues although there

are two part-time helpers right now that arrive at 7:00 a.m. to ensure the shelter opens on time. The Chairman then closed the item from discussion and moved on to the next item.

VI. Update from Staff on the City's Facebook progress.

The Chairman opened this item and gave the floor to Lt. Gibbs. Lt. Gibbs stated that nothing has changed since the last discussion in May, 2012. The City is still trying to set up the policies for posting on the Facebook page while ensuring that the animals that need to be adopted are sent to a permanent home. The Shelter most likely will not have an individual Facebook, it would be part of the City's Facebook page. In an informal poll, the ASAB members agreed they each believe that the page should not be allowed to have outside comments. The Chairman then closed the item from discussion and moved on to the next item.

VII. Continue Discussion on Revising or Abolishing the City's current Pet Registration Ordinance.

The Chairman opened this item and gave the floor to Lt. Gibbs. Lt. Gibbs stated that the Board needs to make a decision because it needs to go before Council. He also stated that he, Mr. Ochsner and Mr. Tilger are not in agreement on this situation. Lt. Gibbs wants a decision that is agreed upon by the entire Board and is not based on pricing because he will gladly lower the price of an animal to ensure it is adopted so that it is not euthanized. Lt. Gibbs stated he prefers microchipping and abolishing animal registration and gave the floor to Mr. Tilger and he stated that he was in favor of retaining animal registration as is and enacting microchipping requirements. Mr. Tilger gave the floor to Mr. Ochsner who also believes animal registration is beneficial but would like to entertain having a different level of pricing for breeders, however. Lt. Gibbs stated that we still have enforcement action with microchipping regardless of being registered with the shelter. Each member of the Board then gave their opinion of microchipping versus animal registration. After discussion, the Board was still split because several of them do not want to get rid of registration but want to add microchips to the animal registration. Per Lt. Gibbs, all of the input will be considered and a decision will be made to discuss at the next meeting. The Chairman then tabled the item from discussion and moved on to the next item.

VIII. Public Announcements.

Mr. Ochsner stated the next adopt-a-thon is scheduled for Saturday, August 11, 2012 from 10:00 a.m. to 5:00 p.m. at the Animal Shelter.

Ms. Fontenot also announced the Rowlett Dog Swim is August 19 from 4:00 – 7:00 p.m. - \$5.00 per pet. FRAS called for more volunteers for the event. Mr. Ochsner is planning to attend to check registrations.

On July 17, 2012 Lt. Gibbs will be attending the Council meeting to present a PowerPoint presentation during the worksession regarding the Animal Shelter.

IX. Topics for future agendas.

Receive update from Staff on Shelter Stats

Update from Staff on the City's Facebook progress if there is a change

Discussion on Revising or Abolishing the City's current Pet Registration Ordinance

X. XI. Adjournment.

The Chairman, Dr. McKelroy called for a Motion to adjourn. The Motion was made by Nancy Petty and seconded by Tim Pace. The meeting was adjourned at about 8:42 p.m.

  
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Dr. Lori McKelroy, Chairman

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Kristen Harris, Assigned City Staff

9-11-12  
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Date Approved